

Norwich Forum for the Construction Industry  
c/o Abode Construction (EA) Ltd  
Trumpeter House  
Trumpeter Rise  
Long Stratton  
NR15 2DY

May 2024

Dear Member

**33<sup>rd</sup> NFCI Annual General Meeting – Wednesday 22<sup>nd</sup> May 2024**

The 33<sup>rd</sup> AGM of the NFCI will take place by a Zoom meeting at 1.30 pm on Wednesday 22<sup>nd</sup> May 2024.

Dial in details below:

Topic: NFCI AGM  
Time: May 22, 2024 13:30 London

Join Zoom Meeting  
<https://us04web.zoom.us/j/71491196365?pwd=zSO12UlvUy9WySXKKWXMrtb43dmRy.1>

Meeting ID: 714 9119 6365  
Passcode: 0R3pWW

The formal Notice and an Agenda are attached, together with a nomination form for Officers and Members of the Council.

Yours sincerely

Julie Howes  
Secretary

Please submit your nominations for Officers and Council by completing the slip below and returning it to Julie Howes at [secretary@nfcico.uk](mailto:secretary@nfcico.uk), by Wednesday 15<sup>th</sup> May 2024.

**NOMINATION OF OFFICERS AND COUNCIL FOR 2023/2024**  
**FOR ELECTION AT THE AGM ON WEDNESDAY 22<sup>nd</sup> MAY 2024 at 1.30PM**

<b>Office</b>	<b>Nomination</b>	<b>Acceptance of Nomination</b>
Chair	.....	.....
Vice-Chair	.....	.....
Treasurer	.....	.....
Secretary	.....	.....
Member of Council	.....	.....
Member of Council	.....	.....
Member of Council	.....	.....
Proposed by	.....	
Seconded by	.....	

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**33<sup>rd</sup> NFCI ANNUAL GENERAL MEETING**

**WEDNESDAY 22<sup>nd</sup> MAY 2024 AT 1.30PM VIA ZOOM**

Notice is hereby given that the 33<sup>rd</sup> Annual General Meeting will be held as above.

**AGENDA**

1. To receive apologies
2. To approve Minutes of the 32<sup>nd</sup> Annual General Meeting held on Wednesday 24<sup>th</sup> May 2023
3. To receive Chairman's Report for 2023/24
4. To receive statement of receipts and expenditure from the Treasurer
5. To receive Accountant's Report
6. To elect new members of the Council some of whom will replace John Walker, Julie Howes and Mark Cammidge who are standing down. Mark Cammidge is available for re-election
7. To elect officers for 2024/2025

Chairman

Vice Chairman

Treasurer

Secretary

8. To appoint the Honorary Accountant for 2024/25
10. To consider any matter of which due notice has been received by the Secretary
11. To transact any other business, which in the opinion of the Chairman, may properly be transacted at an AGM